



MUNICIPAL ACCOUNTANT

The Job

The Town is seeking a skilled Municipal Accountant to join our Finance Department. In this role, you'll be responsible for preparing non-routine journal entries, managing complex reconciliations, and delivering accurate financial data to support key decisions. Working closely with the Finance Manager, you will identify opportunities to improve policies, procedures, and internal controls, ensuring our financial processes remain robust and reliable.

The Candidate

This position is also about fostering professional growth. As a mentor within the department, you'll share your expertise, contribute to strategic financial planning, and work collaboratively with various teams to support our organization's goals. Your clear communication and dedication to excellence will help elevate the quality of service provided to both internal stakeholders and the public.

If you're an experienced accounting professional ready to make a real impact on the Town's financial future, we encourage you to apply and become part of a team that values innovation, accountability, and continuous improvement.

In addition to the above, we require applicants to possess:

- A graduate from a recognized post-secondary institution with a Bachelor of Commerce or Bachelor of Business Administration with a major in Accounting or Finance is mandatory.
- A minimum of 2-4 years relevant accounting experience is mandatory.
- A designated Chartered Professional Accountant (CPA) or candidate and other relevant post-graduate credentials will be considered in the absence of the minimum relevant accounting experience.
- Satisfactory Criminal Record Check
- Successful applicant must provide proof of qualifications.
- Applicants with international education will be required to include an Academic Credential Assessment with application.

About the Town of Edson and our team

Edson's growth over the years is built on the rich natural resources in the region, creating a steady and viable economy now and into the future. Enjoy the vast and beautiful trail system throughout the community, take in some local history at the Galloway Station Museum, explore the great recreation and culture programs offered through our Community Development team, and embrace a lifestyle that lets you reconnect with the things that matter most.

We are looking for the right fit to join our team! At the Town of Edson, every team member takes pride in serving our community. Our success is driven by our core values: Communication, Creativity, Kindness, Respect, and Teamwork. Working with this team is more than just bringing a skill—it's about embracing a passion for service, collaborating with others, and taking pride in what you do every day.



What do we offer?

Compensation

The wage range for this position is \$95,400, to \$118,400, per year, however, this is negotiable for the right candidate. Candidate placement within the range during the first six months on the job is dependent on experience and available budget.

Benefits

This position also offers a robust benefits package, which includes:

- A generous vacation package
- A \$400/year Active Living Allowance
- Sunlife benefits through Alberta Municipalities, and
- An excellent defined-benefit pension plan through LAPP

How do you apply?

Please submit your resume and cover letter, quoting competition #EDSOM-202502. Applications will be reviewed and interviews scheduled as suitable applicants are identified.

In your cover letter, tell us about yourself, what you value, and why you're interested in this position.

Send your cover letter and resume to:

Email: humanresources@edson.ca

Be sure to quote Competition Number: EDSOM-202502