



605 - 50th Street
P.O. Box 6300
Edson, AB T7E 1T7
www.edson.ca



REQUEST FOR TENDER

2023 Petroleum Supplier

The Town of Edson is requesting tenders for the purchase of Petroleum Products for the 2023 year. Potential providers are encouraged to complete the enclosed tender package detailing the terms and conditions which would govern a prospective purchase agreement, including pricing and service standards.

Tender Contact:

Bruce Thompson
Environmental & Fleet Services Manager
3240 1st Avenue, Edson AB
(780)723-6461
brucet@edson.ca



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Tender Terms and Conditions:

Submission packages must be completed in their entirety and clearly marked of content. Packages must be returned to Tender Contact by 2:00 pm (Alberta time) on Thursday December 8, 2022. Submissions may be made by email.

Attention: Bruce Thompson
Environmental & Fleet Services Manger
Email submissions: brucet@edson.ca

1. Tender will run from January 1, 2023 to December 31, 2023.
2. All invoices will be forward to the Accounts Payable department.
3. No changes in the percentage discounts noted in this contract may be made during the term of the contract. Increase or decreases to specific prices detailed herein, resulting from fluctuations have resulted in prices and/or freight rates shall only be authorized by formal amendment to contract upon satisfactory proof in writing to the Environmental & Fleet Services Manager that such fluctuations have resulted in increased or decreased cost of the supplies to the vender named.
4. The Town of Edson agrees to pay all invoices net 30 (thirty) days or pay interest on outstanding invoices at ____% monthly thereafter on any overdue amounts.
5. The Town of Edson reserves the right, providing due notice, to terminate the Tender contract for unsatisfactory services/supplies, related reasons or default under any condition in this agreement. The supplier shall not have any further claim resulting from such notice of termination.



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6. All prices indicated within this tender shall not include the Goods and Services Tax (G.S.T.) and all applicable taxes.
7. Supplier must be located within the Town of Edson limits.
8. All prices are to be quoted FOB Edson, AB.

SPECIFICATIONS FOR 2019 PETROLEUM SUPPLIER

The successful supplier shall provide card lock facilities to accommodate after hours fuel service.

Company Name: _____

Prices

Description

- | | |
|------------------------------|----------------------------|
| A. Regular unleaded gasoline | _____ ¢/litre below retail |
| B. Supreme unleaded gasoline | _____ ¢/litre below retail |
| C. Diesel fuel | _____ ¢/litre below retail |
| D. Diesel died | _____ ¢/litre below retail |

Placing orders and/or requesting services

The following will be the Towns primary contact regarding any problems or concerns with the contract: (include: name, phone number, after hours contact number)

The frequency of sales visits, if you are an out of Town supplier is ____/month, ____/year



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Delivery

The normal point of delivery for these products is for Public Works.

The contact individual is:

Bruce Thompson
Environmental & Fleet Services Manager

Delivery speed for in stock items is _____ days or _____ weeks.

Other conditions:

The offers, by their signature, confirm that this offer is made without any connection, knowledge comparison of figures or arrangements with any other company, firm or person submitting a tender for the same work.

The undersigned parties agree to comply with the terms and conditions of this tender.

Offered By:

Company Name: _____

Contact Name: _____

Title: _____

Email Address: _____

Signature: _____ Date: _____

Acceptor By:

Bruce Thompson
Environmental and Fleet Services Manager

Date: _____