



**Edson**  
**2019 Budget**



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# Taxes & Requisitions

Property taxes are a primary source of revenue for municipalities and are used to finance local programs and services. Each year, Council determines the amount of money required to operate the municipality. From this, Council subtracts known revenues such as licenses, grants, permits, and user fees. The remainder (the revenue requirement) is the amount of money the municipality collects through property taxes in order to provide services for the year. The total amount of municipal taxes required for 2019 is \$11,168,085.

The Town receives a yearly requisition request from the Provincial Education Levy and the Evergreen Foundation Levy. Both are collected through the property tax invoice and the final amounts to be requisitioned are announced by the end of March of each fiscal year. The Town of Edson does not set, control, or review the education or Evergreen Foundation requisitions.

Provincial government legislation requires that the Town collect education property taxes on behalf of the Province of Alberta.

The Evergreen Foundation is a non-profit organization that delivers seniors' housing in our region (which includes Jasper, Grande Cache, Hinton, and Edson).

Taxes & Requisitions		2018 Budget	2019 Budget
Revenue	Taxes & Grants in Lieu <sup>1</sup>	\$15,135,187	\$15,554,392
	Transfers from Reserves	\$255,734	\$246,418
	Yellowhead County Revenue Sharing	\$5,000,000	\$4,700,000
	Concessions & Franchises	\$897,956	\$903,205
	Other Revenues	\$220,000	\$245,000
<b>Total Revenue</b>		<b>\$21,508,877</b>	<b>\$21,649,015</b>
Expenditure	Education Requisitions <sup>2</sup>	\$3,834,166	\$3,834,166
	Evergreen Requisitions <sup>2</sup>	\$549,886	\$549,886
	Provincial Requisitions <sup>2</sup>	\$2,255	\$2,255
	Transfers to Reserves	\$5,370,794	\$5,069,875
<b>Total Expenditure</b>		<b>\$9,757,101</b>	<b>\$9,456,182</b>
<b>Taxation Impact</b>		<b>-\$11,751,776</b>	<b>-\$12,192,833</b>

<sup>1</sup> Budget increase for 2019 is 3.9%

<sup>2</sup> 2019 Requisitions show the 2018 figures as the 2019 figures will not be known until the end of March 2019. At that time the budget will be revised to account for that change.

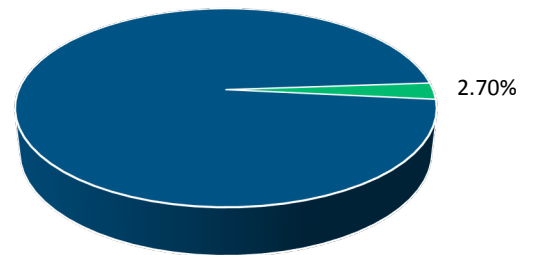
# Legislative Office

The Legislative Office is made up of the Mayor and six Councilors.



Council's role is to set policies and objectives for the Town. Their roles and responsibilities are set out in the Municipal Government Act and other legislation. Through Council's Strategic Plan, they develop an overall vision of Edson's future, and set a corresponding series of priorities. It is reviewed yearly at Council's Strategic Planning Session.

Taxation Impact



Legislative Office		2018 Budget	2019 Budget
Revenue	Transfers from Reserves	\$20,000	\$0
<b>Total Revenue</b>		<b>\$20,000</b>	<b>\$0</b>
Expenditure	Honoraria <sup>1</sup>	\$176,500	\$197,190
	Contracted & General Services	\$139,500	\$132,500
<b>Total Expenditure</b>		<b>\$316,000</b>	<b>\$329,690</b>
<b>Taxation Impact</b>		<b>\$296,000</b>	<b>\$329,690</b>

<sup>1</sup> This is in response to a change in federal tax law.

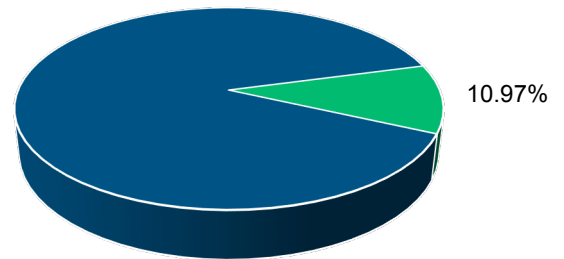


# Executive Office

The Chief Administrative Officer (CAO) is responsible for the overall administration of municipal operations in accordance with the objectives, policies, and plans approved by Council. The CAO directs, supports, and coordinates the activities of the Town departments in conjunction with the Executive team. In managing the municipal office, all division Directors report to the CAO and work together to further Council’s Strategic Plan and advance the priorities of the municipality.

The Executive Office includes Human Resources operations and Communications.

Taxation Impact



Executive Office		2018 Budget	2019 Budget
Revenue	Transfers from Reserves	\$15,000	\$139,875
<b>Total Revenue</b>		<b>\$15,000</b>	<b>\$139,875</b>
Expenditure	Personnel	\$1,031,017	\$1,162,743
	Contracted & General Services	\$254,428	\$301,878
	Materials, Goods, & Supplies	\$6,500	\$6,500
	Other Expenses	\$6,725	\$6,725
<b>Total Expenditure</b>		<b>\$1,298,670</b>	<b>\$1,477,846</b>
<b>Taxation Impact</b>		<b>\$1,283,670</b>	<b>\$1,337,971</b>

## Points of Interest:

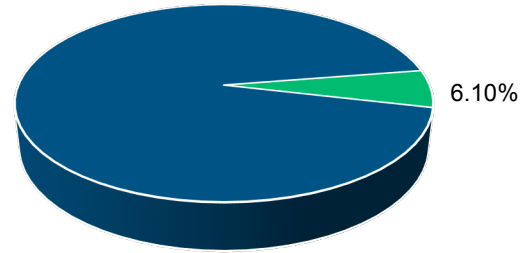
- Edson has successfully participated three years in a row in the Alberta Municipal Affairs Internship program.



# Corporate Services

Corporate Services provides support to residents, businesses, and other departments. Other responsibilities include management of insurance services and providing Information Technology support to the entire organization.

Taxation Impact



Corporate Services		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$34,500	\$34,500
	Rentals & Leases	\$44,480	\$43,800
	Conditional Grants	\$130,456	\$139,238
	Transfers from Reserves	\$30,000	\$45,000
	Other Revenues	\$144,805	\$148,700
<b>Total Revenue</b>		<b>\$384,241</b>	<b>\$411,238</b>
Expenditure	Personnel	\$659,281	\$570,596
	Contracted & General Services	\$337,167	\$354,342
	Purchases from Other Governments	\$6,200	\$5,000
	Materials, Goods, & Supplies	\$86,756	\$96,720
	Transfers to Reserves	\$100,000	\$100,000
	Other Expenses	21,716	27,800
<b>Total Expenditure</b>		<b>\$1,211,120</b>	<b>\$1,154,458</b>
<b>Taxation Impact</b>		<b>\$826,879</b>	<b>\$743,220</b>

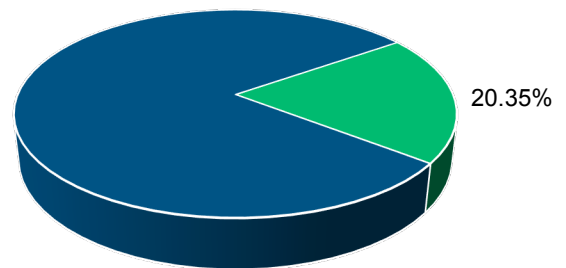
## Points of Interest:

- Finalizing the Towns Asset Management Plan in 2019.
- The Town's IT scope has expanded since the new position created in 2018.

The Protective Services Department includes the following areas:

1. Fire Department
2. Police Protection - RCMP
3. Disaster Services/911 Centre
4. Bylaw Enforcement

## Taxation Impact



Protective Services		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$14,000	\$25,000
	Fines	\$1,488,500	\$1,573,000
	Conditional Grants	\$369,168	\$369,168
	Transfers from Reserves	\$186,000	\$307,000
	Other Revenues	\$113,000	\$113,000
<b>Total Revenue</b>		<b>\$2,170,668</b>	<b>\$2,387,168</b>
Expenditure	Police Protection - RCMP Operations	\$3,608,380	\$3,783,279
	Fire Department Operations	\$550,558	\$559,749
	Disaster Services & 911 Centre	\$183,500	\$202,264
	Bylaw Enforcement	\$283,650	\$322,933
<b>Total Expenditure</b>		<b>\$4,626,088</b>	<b>\$4,868,225</b>
<b>Taxation Impact</b>		<b>\$2,455,420</b>	<b>\$2,481,057</b>

## Points of Interest

- Paid-on-call firefighters responded to over 200 emergency incidents in 2018.
- Bylaw fielded over 800 calls.
- Thirty percent of revenue from photo enforcement remains with the Town to reduce expenses in the policing budget that would normally come from general tax revenues (this offsets the associated costs of approximately 5 RCMP Officers). The rest is split between the Province and the operator.

# Fire Department

The Edson Fire Department is made up of a paid Chief, paid-on-call Deputy Chief, and 39 paid-on-call firefighters. The department provides fire protection, rescue services, and medical first responder services to the Town of Edson.

Fire Department		2018 Budget	2019 Budget
Revenue	Sales of Goods & Services	\$14,000	\$25,000
<b>Total Revenue</b>		<b>\$14,000</b>	<b>\$25,000</b>
Expenditure	Personnel	\$301,919	\$325,310
	Contracted & General Services	\$98,639	\$85,639
	Materials, Goods, and Supplies	\$79,000	\$77,800
	Transfers to Reserves	\$42,000	\$42,000
	Other Expenses	\$29,000	\$29,000
<b>Total Expenditure</b>		<b>\$550,558</b>	<b>\$559,749</b>
<b>Taxation Impact</b>		<b>\$536,558</b>	<b>\$534,749</b>





## Police Protection - RCMP

The Edson Detachment employs 17 RCMP officers, 4 full-time and 1 part-time municipal staff, and 2 federally-funded public servants to service the community.

Police Protection - RCMP		2018 Budget	2019 Budget
Revenue	Fines	\$1,450,000	\$1,550,000
	Conditional Grants	\$369,168	\$369,168
	Transfers from Reserves	\$166,000	\$287,000
	Other Revenues	\$50,000	\$50,000
<b>Total Revenue</b>		<b>\$2,035,168</b>	<b>\$2,256,168</b>
Expenditure	Personnel	\$379,815	\$388,178
	Contracted & General Services	\$698,273	\$765,273
	Purchases from Other Governments	\$2,500,000	\$2,500,000
	Materials, Goods, & Supplies	\$500	\$500
	Grants to Individuals and Organizations	\$29,792	\$29,328
	Transfers to Reserves	\$0	\$100,000
<b>Total Expenditure</b>		<b>\$3,608,380</b>	<b>\$3,783,279</b>
<b>Taxation Impact</b>		<b>\$1,573,212</b>	<b>\$1,527,111</b>

## Disaster Services/911 Centre

The Regional 911/Dispatch Centre is an initiative between the Town of Edson, the Town of Hinton, and Yellowhead County

Disaster Services/911 Centre		2018 Budget	2019 Budget
Revenue	Transfers from Reserves	\$20,000	\$20,000
<b>Total Revenue</b>		<b>\$20,000</b>	<b>\$20,000</b>
Expenditures	Contracted & General Services	\$22,500	\$22,500
	Materials, Goods, and Supplies	\$1,000	\$1,000
	Purchases from Other Governments	\$160,000	\$178,764
<b>Total Expenditure</b>		<b>\$183,500</b>	<b>\$202,264</b>
<b>Taxation Impact</b>		<b>\$163,500</b>	<b>\$182,264</b>

# Bylaw Enforcement

Through a philosophy of Information, Education, and Enforcement, the Community Peace Officer program is responsible for upholding Town of Edson bylaws, policies, and provincial statutes, as well as overseeing the animal licensing and business licencing programs.

Bylaw Enforcement		2018 Budget	2019 Budget
Revenue	Licenses & Permits	\$63,000	\$63,000
	Fines	\$38,500	\$23,000
<b>Total Revenue</b>		<b>\$101,500</b>	<b>\$86,000</b>
Expenditure	Personnel <sup>1</sup>	\$225,125	\$270,158
	Contracted & General Services	\$41,525	\$34,775
	Materials, Goods, and Supplies	\$7,000	\$8,000
	Other Expenses	\$10,000	\$10,000
<b>Total Expenditure</b>		<b>\$283,650</b>	<b>\$322,933</b>
<b>Taxation Impact</b>		<b>\$182,150</b>	<b>\$236,933</b>

<sup>1</sup> This is in response to Provincial changes requiring Level 1 Community Peace Officers. Currently the Town employs Level 2 Community Peace Officers.





# Operations

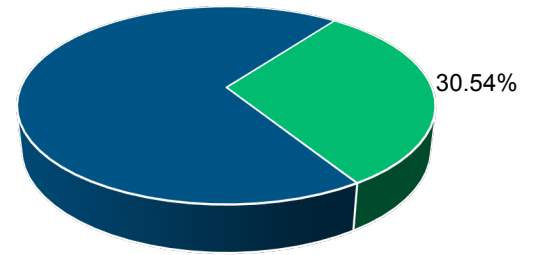
Operations provides and promotes responsible use of public infrastructure to meet the physical and environmental needs of the community.

Areas of responsibility include many of the services residents and businesses use every day, such as water, sewer, storm collection, waste collection, sidewalks, roads, and recycling programs.

Within Operations, there are four main departments:

1. Engineering
2. Airport
3. Public Works
4. Utilities

Taxation Impact



Operations		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$3,873,787	\$4,246,144
	Local Improvements	\$648,022	\$648,022
	Conditional Grants	\$609,518	\$545,477
	Rentals & Leases	\$70,000	\$70,000
	Transfers from Reserves	\$957,476	\$367,476
	Other Revenue	\$711,221	\$679,388
<b>Total Revenue</b>		<b>\$6,870,024</b>	<b>\$6,556,507</b>
Expenditure	Engineering Operations	\$1,016,176	\$495,614
	Airport Operations	\$515,855	\$481,702
	Public Works Operations	\$5,542,644	\$5,835,594
	Utilities Operations	\$3,175,674	\$3,467,770
<b>Total Expenditure</b>		<b>\$10,250,349</b>	<b>\$10,280,680</b>
<b>Taxation Impact</b>		<b>\$3,380,325</b>	<b>\$3,724,173</b>

## Points of Interest

- Runway de-icing with the use of chemicals costs about \$12,000 each time.
- Snow is plowed, loaded, and hauled from 116 kilometres of roadways.
- The Town wells produce an average of 3.2 million litres of water every day.
- The Edson well system is unique in that it has many wells distributing in multiple locations.
- Current sewage treatment takes up to 60 days, whereas the new Waste Water Treatment Plant will be able to treat sewage in 6 hours.

# Engineering

The Town has an in-house Engineering department that provides consulting services and oversees major infrastructure projects.

Engineering		2018 Budget	2019 Budget
Revenue	Transfers from Reserves <sup>1</sup>	\$620,000	\$85,000
<b>Total Revenue</b>		<b>\$620,000</b>	<b>\$85,000</b>
Expenditure	Personnel	\$469,001	\$366,689
	Contracted & General Services <sup>1</sup>	\$541,675	\$123,425
	Materials, Goods, and Supplies	\$5,500	\$5,500
<b>Total Expenditure</b>		<b>\$1,016,176</b>	<b>\$495,614</b>
<b>Taxation Impact</b>		<b>\$396,176</b>	<b>\$410,614</b>

<sup>1</sup> Projects were completed in 2018, therefore not included in 2019 budget. These were funded from reserves.

# Airport

The Town of Edson operates and maintains a certified airport that serves approximately 2000 aircraft movements per year.

Airport		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$24,000	\$35,000
	Conditional Grants	\$211,302	\$188,351
	Rentals & Leases	\$70,000	\$70,000
	Transfers from Reserves	\$25,000	\$0
<b>Total Revenue</b>		<b>\$330,302</b>	<b>\$293,351</b>
Expenditure	Personnel	\$245,152	\$245,999
	Contracted & General Services	\$169,903	\$144,903
	Materials, Goods, and Supplies	\$96,800	\$86,800
	Other Expenses	\$4,000	\$4,000
<b>Total Expenditure</b>		<b>\$515,855</b>	<b>\$481,702</b>
<b>Taxation Impact</b>		<b>\$185,553</b>	<b>\$188,351</b>

# Public Works

Public Works is composed of:

1. Common Services
2. Transportation
3. Waste Management

## Common Services

Common Services comprises the Public Works shop, Animal Pound and maintains the Vehicle and Equipment Fleet for the entire organization.

Common Services		2018 Budget	2019 Budget
Revenue	Sales of Goods & Services	\$4,800	\$4,800
	Conditional Grants	\$52,810	\$47,391
	Other Revenues	\$646,000	\$612,350
<b>Total Revenue</b>		<b>\$703,610</b>	<b>\$664,541</b>
Expenditure	Personnel	\$694,435	\$710,644
	Contracted & General Services	\$147,509	\$147,509
	Materials, Goods, and Supplies <sup>1</sup>	\$340,000	\$416,000
	Grants to Individuals & Organizations	\$3,000	\$3,000
	Transfers to Reserves	\$220,000	\$145,000
	Other Expenses <sup>2</sup>	\$281,440	\$361,240
<b>Total Expenditure</b>		<b>\$1,686,384</b>	<b>\$1,783,393</b>
<b>Taxation Impact</b>		<b>\$982,774</b>	<b>\$1,118,852</b>

<sup>1</sup> Carbon Tax impact

<sup>2</sup> Leasing of equipment due for replacement



## Transportation

This area looks after maintaining and servicing the roads and sidewalks of our community. This includes street sweeping in the summer and snow removal in the winter.

Transportation		2018 Budget	2019 Budget
Revenue	Local Improvements	\$448,859	\$448,859
	Sale of Goods & Services	\$30,000	\$30,000
<b>Total Revenue</b>		<b>\$478,859</b>	<b>\$478,859</b>
Expenditure	Personnel	\$723,058	\$808,410
	Contracted & General Services	\$268,675	\$247,775
	Materials, Goods, and Supplies	\$535,000	\$545,000
	Debenture Payments	\$423,559	\$423,408
	Other Expenses	\$310,000	\$310,000
<b>Total Expenditure</b>		<b>\$2,260,292</b>	<b>\$2,334,593</b>
<b>Taxation Impact</b>		<b>\$1,781,433</b>	<b>\$1,855,734</b>

## Waste Management

This area includes household waste pick-up, the landfill, which is cost-shared with Yellowhead County, and recycling, which is jointly funded with the County.

Waste Management		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services <sup>1</sup>	\$540,300	\$721,344
	Conditional Grants	\$345,406	\$309,735
	Other Revenue	\$22,221	\$24,038
<b>Total Revenue</b>		<b>\$907,927</b>	<b>\$1,055,117</b>
Expenditure	Personnel	\$424,206	\$344,646
	Contracted & General Services <sup>1</sup>	\$597,887	\$795,587
	Materials, Goods, and Supplies	\$45,050	\$18,050
	Grants to Individuals & Organizations <sup>2</sup>	\$454,465	\$504,465
	Other Expenses	\$74,360	\$54,860
<b>Total Expenditure</b>		<b>\$1,595,968</b>	<b>\$1,717,608</b>
<b>Taxation Impact</b>		<b>\$688,041</b>	<b>\$662,491</b>

<sup>1</sup> Addition of Curbside Pickup

<sup>2</sup> Additional funding to Edson Recycle Depot

# Utilities

The Utilities department is comprised of:

1. Water
2. Sewer

## Water

The Town of Edson runs on a well system for water treatment and distribution. This department is in charge of maintaining the well and reservoir systems.

Water		2018 Budget	2019 Budget
Revenue	Local Improvements	\$193,491	\$193,491
	Sale of Goods & Services	\$1,553,665	\$1,522,000
	Transfers from Reserves	\$108,600	\$78,600
	Other Revenues	\$43,000	\$43,000
<b>Total Revenue</b>		<b>\$1,898,756</b>	<b>\$1,837,091</b>
Expenditure	Personnel	\$476,229	\$431,883
	Contracted & General Services	\$286,812	\$287,812
	Materials, Goods, and Supplies	\$228,000	\$226,300
	Debenture Payments	\$168,976	\$168,918
	Transfers to Reserves	\$100,000	\$140,000
	Other Expenses	\$100,650	105,650
<b>Total Expenditure</b>		<b>\$1,360,667</b>	<b>\$1,360,563</b>
<b>Taxation Impact</b>		<b>-\$538,089</b>	<b>-\$476,528</b>

### Did You Know?

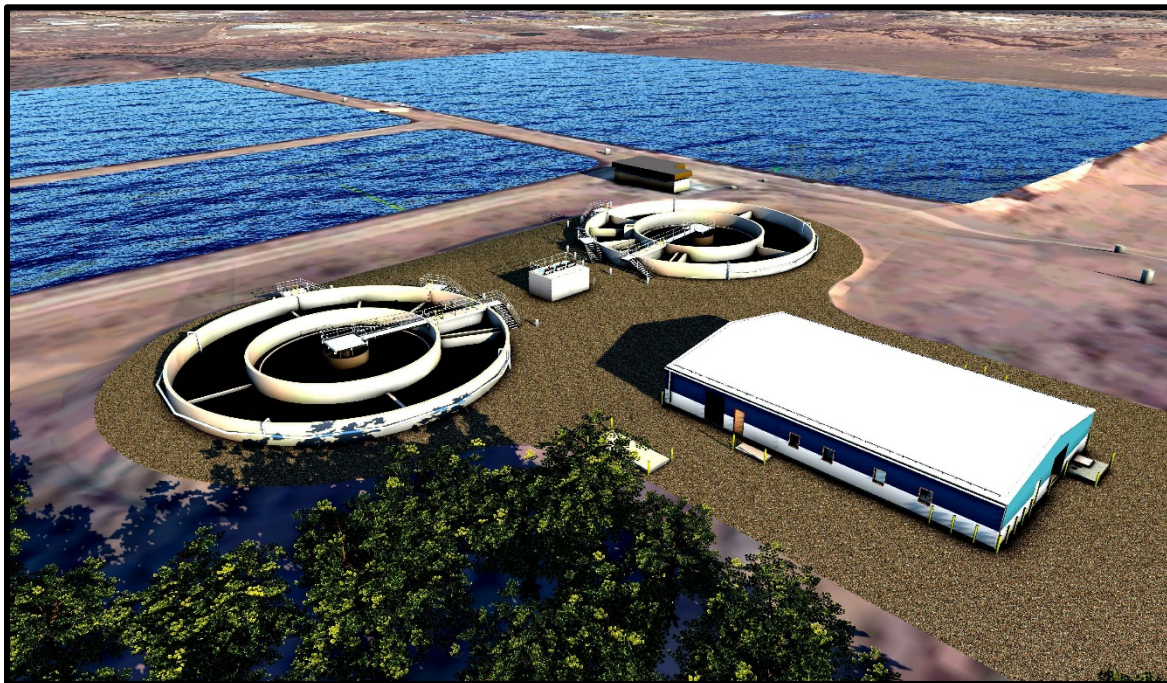
Operational costs of the Water and Sewer systems are exceeded by the revenues, which allows for the allocation of resources to future Capital replacement

# Sewer

The Town operates a gravity based sewer collection system.

The new Waste Water Treatment Plant, which was mandated to be built by the Provincial Government, will see its first full year of operation in 2019.

Sewer		2018 Budget	2019 Budget
Revenue	Local Improvements	\$5,672	\$5,672
	Sale of Goods & Services	\$1,721,022	\$1,933,000
	From Offsite Levy Reserve	\$203,876	\$203,876
<b>Total Revenue</b>		<b>\$1,930,570</b>	<b>\$2,142,548</b>
Expenditure	Personnel	\$287,844	\$312,560
	Contracted & General Services	\$133,371	\$154,871
	Materials, Goods, and Supplies	\$139,000	\$202,000
	Debenture Payments	\$693,402	\$693,386
	Transfers to Reserves	\$490,000	\$690,000
	Other Expenses	\$71,390	54,390
<b>Total Expenditure</b>		<b>\$1,815,007</b>	<b>\$2,107,207</b>
<b>Taxation Impact</b>		<b>-\$115,563</b>	<b>-\$35,341</b>







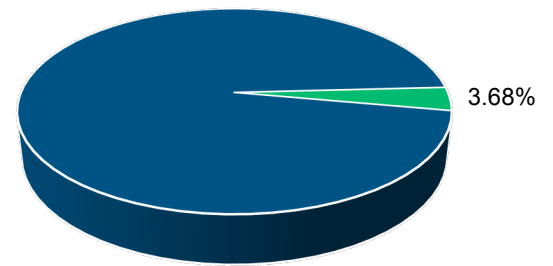
# Planning & Development

The Planning team is responsible for land use planning and regulating development activity in Edson. Through community engagement and consultation, the department works to understand the values of stakeholders and reflect those values through the implementation of policies, programs, bylaws, and standards.

This department consists of three areas:

1. Planning & GIS
2. Economic Development
3. Land & Subdivision

Taxation Impact



Planning & Development		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$761,700	\$306,950
	Licenses & Permits	\$16,000	\$10,500
	Conditional Grants	\$0	\$44,000
	Transfer from Reserves	\$100,000	\$140,000
	Other Revenues	\$1,000	\$1,000
<b>Total Revenue</b>		<b>\$878,700</b>	<b>\$502,450</b>
Expenditure	Planning & GIS	\$451,518	\$595,826
	Economic Development	\$13,000	\$57,650
	Land & Subdivision	\$751,849	\$297,250
<b>Total Expenditure</b>		<b>\$1,216,367</b>	<b>\$950,726</b>
<b>Taxation Impact</b>		<b>\$337,667</b>	<b>\$448,276</b>

## Points of Interest

- Beautification Grants are available to businesses to help with revitalization of our community.
- Land Use regulations are regularly reviewed to improve our community and encourage beneficial development.
- A Business Engagement survey has been undertaken. The feedback received will assist in aligning policy with creation of an environment where individuals and businesses can be successful.

# Planning & GIS

The department maintains the integrity of our community through the development and implementation of various plans that guide the decision-making process when dealing with applications, including the Municipal Development Plan, Area Structure Plans, Subdivisions, and the Land Use Bylaw. It also maintains an intelligent GIS mapping system.

Planning & GIS		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$11,700	\$10,700
	Licenses & Permits	\$16,000	\$10,500
	Conditional Grants	\$0	\$44,000
	Transfers from Reserves	\$60,000	\$95,000
<b>Total Revenue</b>		<b>\$87,700</b>	<b>\$160,200</b>
Expenditure	Personnel	\$297,943	\$359,751
	Contracted & General Services	\$149,775	\$232,275
	Materials, Goods, and Supplies	\$3,800	\$3,800
<b>Total Expenditure</b>		<b>\$451,518</b>	<b>\$595,826</b>
<b>Taxation Impact</b>		<b>\$363,818</b>	<b>\$435,626</b>

# Economic Development

This area supports a community-based approach to improve conditions for economic growth and employment generation. A main focus is to attract and retain new businesses while helping current businesses to flourish and grow.

Economic Development		2018 Budget	2019 Budget
Revenue	Transfers from Reserves	\$0	\$45,000
<b>Total Revenue</b>		<b>\$0</b>	<b>\$45,000</b>
Expenditure	Personnel	\$1,000	\$750
	Contracted & General Services	\$12,000	\$11,900
	Grants to Individuals & Organizations	\$0	\$45,000
<b>Total Expenditure</b>		<b>\$13,000</b>	<b>\$57,650</b>
<b>Taxation Impact</b>		<b>\$13,000</b>	<b>\$12,650</b>

# Land Sales

This area includes looking after the land inventory of the town, identifying surplus properties, and monitoring sale prices of town-owned lots to ensure they are in line with market value.

Land Sales		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services <sup>1</sup>	\$750,000	\$296,250
	Return on Investments	\$1,000	\$1,000
	Transfers from Reserves	\$40,000	\$0
<b>Total Revenue</b>		<b>\$791,000</b>	<b>\$297,250</b>
Expenditure	Personnel	\$18,786	\$21,389
	Contracted & General Services	\$61,600	\$19,000
	Transfers to Reserves <sup>1</sup>	\$626,463	\$223,361
	Other Expenses	\$45,000	\$33,500
<b>Total Expenditure</b>		<b>\$751,849</b>	<b>\$297,250</b>
<b>Taxation Impact</b>		<b>-\$39,151</b>	<b>\$0</b>

<sup>1</sup> In response to a downward trend in land sales





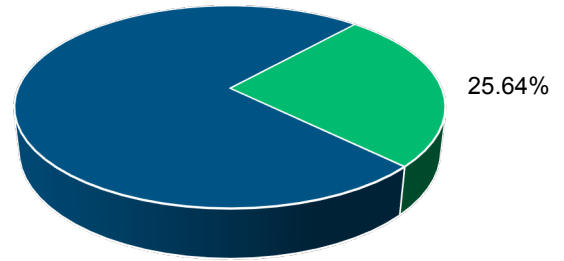
# Community Services

The Community Services department values include health, self-sufficiency, diversity, inclusivity, safety, and social responsibility.

It oversees the following areas:

1. Community Development
2. Culture
3. FCSS/Parent Link/Public Transportation
4. Recreation Facilities
5. Parks & Civic Facilities

Taxation Impact



Community Services		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$328,200	\$286,400
	Rentals & Leases	\$666,040	\$609,300
	Licenses & Permits	\$500	\$500
	Conditional Grants	\$1,409,333	\$1,402,915
	Transfers from Reserves	\$799,000	\$163,249
<b>Total Revenue</b>		<b>\$3,203,073</b>	<b>\$2,462,364</b>
Expenditure	Community Development	\$748,617	\$735,729
	FCSS/Parent Link/Public Transportation Operations	\$576,866	\$558,118
	Culture	\$602,872	\$637,965
	Recreation Facilities	\$2,429,861	\$2,225,967
	Parks & Civic Facilities	\$2,016,672	\$1,430,631
<b>Total Expenditure</b>		<b>\$6,374,888</b>	<b>\$5,588,410</b>
<b>Taxation Impact</b>		<b>\$3,171,815</b>	<b>\$3,126,046</b>

## Points of Interest

- 117 youth/children participated in Arts & Cultural Programming in the past year.
- There are 3 metres of trail per Edson resident.
- Willmore Park has one of the largest free access bike parks in Western Canada.
- Parent Link registrations increased by 45% from 2017 to 2018.
- On an average day it costs \$5170.33 to operate Repsol Place.
- Facility use/rental hours in 2017: 13,104 hours.

# Community Development

Community Development encompasses the Community Services Administration office, and the Recreation and Arts/Culture Programming. This includes events such as Eddie's Big Run and Art in the Park.

Community Development		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services <sup>1</sup>	\$139,000	\$97,000
	Conditional Grants	\$215,316	\$231,929
	Transfers from Reserves	\$4,000	\$16,090
<b>Total Revenue</b>		<b>\$358,316</b>	<b>\$345,019</b>
Expenditures	Personnel	\$405,546	\$392,787
	Contracted & General Services	\$246,742	\$221,892
	Materials, Goods, and Supplies	\$49,750	\$75,550
	Grants to Individuals & Organizations	\$30,000	\$26,000
	Transfers to Reserves	\$5,000	\$8,000
	Other Expenses	\$11,579	\$11,500
<b>Total Expenditure</b>		<b>\$748,617</b>	<b>\$735,729</b>
<b>Taxation Impact</b>		<b>\$390,301</b>	<b>\$390,710</b>

<sup>1</sup> Reflects a move towards increased free-of-charge programming

# Culture

The main focal points in this area are the Edson & District Historical Society, which receives a grant and is cost-shared with Yellowhead County, and the Edson Library Board, which also receives a grant from the Town.

Culture		2018 Budget	2019 Budget
Revenue	Conditional Grants	\$74,338	\$80,356
	Transfers from Reserve	\$0	\$27,300
<b>Total Revenue</b>		<b>\$74,338</b>	<b>\$107,656</b>
Expenditure	Personnel	\$9,905	\$8,576
	Contracted & General Services	\$53,614	\$53,614
	Materials, Goods, and Supplies	\$3,000	\$3,000
	Grants to Individuals & Organizations	\$536,353	\$572,775
<b>Total Expenditure</b>		<b>\$602,872</b>	<b>\$637,965</b>
<b>Taxation Impact</b>		<b>\$528,534</b>	<b>\$530,309</b>

# Family and Community Support Services

Family and Community Support Services (including Parent Link) provides programming that is preventive in nature and enhances the social well-being of individuals and families. FCSS programs are jointly funded between municipalities and the Province.

Family and Community Support Services		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$2,200	\$2,400
	Conditional Grants	\$453,761	\$449,260
<b>Total Revenue</b>		<b>\$455,961</b>	<b>\$451,660</b>
Expenditure	Personnel	\$347,511	\$330,279
	Contracted & General Services	\$98,329	\$99,189
	Purchases from Other Governments	\$7,000	\$7,000
	Materials, Goods, & Supplies	\$21,000	\$18,650
	Grants to Individuals & Organizations	\$98,500	\$98,500
	Other Expenses	\$4,526	4,500
<b>Total Expenditure</b>		<b>\$576,866</b>	<b>\$558,118</b>
Taxation Impact		\$120,905	\$106,458



# Recreation Facilities

Community Services manages the following Recreation Facilities:

1. Repsol Place
2. Recreation Complex

## Repsol Place

This facility offers Aquatics programming, including lane swimming, family swims, and public swims, and public skating programs.

Repsol Place		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$160,000	\$160,000
	Rentals & Leases	\$303,500	\$332,500
	Conditional Grants	\$556,973	\$551,411
<b>Total Revenue</b>		<b>\$1,020,473</b>	<b>\$1,043,911</b>
Expenditure	Personnel	\$1,315,559	\$1,261,843
	Contracted & General Services	\$384,916	\$280,116
	Materials, Goods, and Supplies	\$345,500	\$356,780
	Transfer to Reserves <sup>1</sup>	\$0	\$100,000
	Other Expenses	\$41,000	\$41,000
<b>Total Expenditure</b>		<b>\$2,086,975</b>	<b>\$2,039,739</b>
<b>Taxation Impact</b>		<b>\$1,066,502</b>	<b>\$995,828</b>

<sup>1</sup> Setting aside funds to offset future operational costs of the new Multi-Plex

## Recreation Complex

The Town is in the process of phasing out the recreation complex as it moves towards the new Multiplex facility.

Recreation Complex		2018 Budget	2019 Budget
Revenue	Rentals & Leases	\$85,740	\$0
	Conditional Grants	\$87,745	\$66,369
	Transfers from Reserves	\$0	\$119,859
<b>Total Revenue</b>		<b>\$173,485</b>	<b>\$186,228</b>
Expenditure	Personnel	\$46,381	\$41,873
	Contracted & General Services	\$194,784	\$63,784
	Materials, Goods, and Supplies	\$93,660	\$76,660
	Other Expenses	\$8,061	\$3,911
<b>Total Expenditure</b>		<b>\$342,886</b>	<b>\$186,228</b>
<b>Taxation Impact</b>		<b>\$169,401</b>	<b>\$0</b>

# Parks & Civic Facilities

The Park and Facilities department operates and maintains the following area:

1. Parks
2. Civic Facilities
3. Cemetery

## Parks

The Parks staff maintains all green spaces, including public parks, trails, and sports fields. Crews oversee turf management, maintenance, and overall beautification of these areas year-round.

Parks		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$5,000	\$5,000
	Rentals & Leases	\$40,000	\$40,000
	Conditional Grants	\$21,200	\$21,200
	Transfers from Reserves <sup>1</sup>	\$795,000	\$0
<b>Total Revenue</b>		<b>\$861,200</b>	<b>\$66,200</b>
Expenditure	Personnel	\$687,782	\$801,421
	Contracted & General Services	\$144,317	\$135,317
	Materials, Goods, and Supplies	\$116,300	\$116,900
	Grants to Individuals & Organizations <sup>1</sup>	\$802,500	\$27,500
	Other Expenses	\$91,950	\$91,950
<b>Total Expenditure</b>		<b>\$1,842,849</b>	<b>\$1,173,088</b>
<b>Taxation Impact</b>		<b>\$981,649</b>	<b>\$1,106,888</b>

<sup>1</sup> One-time grants allocated in 2018, removed for 2019.





## Civic Facilities

Civic Facilities include Town owned Public Health buildings (The Medical Centre, and a Doctors Rental house) as well as the Griffiths Park Complex, which presently houses the Boys and Girls Club.

Civic Facilities		2018 Budget	2019 Budget
Revenue	Rentals & Leases	\$236,800	\$236,800
	Conditional Grants	\$0	\$2,390
<b>Total Revenue</b>		<b>\$236,800</b>	<b>\$239,190</b>
Expenditure	Personnel	\$21,722	\$15,842
	Contracted & General Services	\$15,900	\$15,900
	Purchases from Other Governments	\$1,271	\$1,271
	Materials, Goods, & Supplies	\$11,700	\$14,700
	Transfer to Reserve	\$0	\$92,955
	Other Expenses	\$6,830	\$7,830
<b>Total Expenditure</b>		<b>\$57,423</b>	<b>\$148,498</b>
<b>Taxation Impact</b>		<b>-\$179,377</b>	<b>-\$90,692</b>

## Cemetery

The Glenwood Cemetery has been in operation since 1921. It has 530 plots and 128 columbarium niches.

Cemetery		2018 Budget	2019 Budget
Revenue	Sale of Goods & Services	\$22,000	\$22,000
	Licenses & Permits	\$500	\$500
<b>Total Revenue</b>		<b>\$22,500</b>	<b>\$22,500</b>
Expenditure	Personnel	\$94,010	\$86,655
	Contracted & General Services	\$3,890	\$3,890
	Materials, Goods, and Supplies	\$4,500	\$4,500
	Transfers to Reserves	\$5,000	\$5,000
	Other Expenses	\$9,000	\$9,000
<b>Total Expenditure</b>		<b>\$116,400</b>	<b>\$109,045</b>
<b>Taxation Impact</b>		<b>\$93,900</b>	<b>\$86,545</b>



# Capital Budget

Capital Budget					
Project	Cost	Funding Source			
		Reserves	Cost-Share	Grants	Debenture
<b>ADMINISTRATION</b>					
Server Replacement	\$115,000	\$115,000			
<b>PROTECTIVE SERVICES</b>					
Fire Training Structure	\$200,000	\$200,000			
SCBA (5 Sets)	\$50,000	\$50,000			
Ford Command Truck	\$60,000	\$60,000			
Unit V126 Replace (Bylaw)	\$75,000	\$75,000			
Unit V128 Replace (Bylaw)	\$75,000	\$75,000			
<b>PUBLIC WORKS</b>					
V109 1 ton Dump Truck PW	\$65,000	\$65,000			
V129 1 ton Pickup	\$60,000	\$60,000			
V141 3/4 ton 4x4 UT	\$60,000	\$60,000			
<b>AIRPORT</b>					
Apron Blade	\$46,000	\$29,900	\$16,100		
E109 Toro Lawn Mower	\$50,000	\$32,500	\$17,500		
E118 Gator 2004	\$40,000	\$26,000	\$14,000		
<b>ROADS &amp; TRANSPORTATION</b>					
2019 Street Rehab	\$6,519,000	\$2,695,143		\$3,823,857	
<b>WATER &amp; SEWER SYSTEM</b>					
Waterwell Exploration	\$318,000	\$318,000			
<b>PARKS</b>					
E119 Deck Mower	\$67,000	\$67,000			
E144 Hustler Mower	\$20,000	\$20,000			
Field/Lawn Sweeper	\$50,000	\$50,000			
Trackless Contour Mower	\$60,000	\$60,000			
Parks & Trails	\$200,000			\$200,000	
<b>RECREATION</b>					
Multi Use Facility	\$40,000,000	\$10,000,000	\$20,000,000		\$10,000,000
<b>TOTAL</b>	<b>\$48,130,000</b>	<b>\$14,058,543</b>	<b>\$20,047,600</b>	<b>\$4,023,857</b>	<b>\$10,000,000</b>



# Debentures

The Town has the ability to finance a portion of its major capital projects by borrowing funds. The Municipal Government Act stipulates rules and requirements for both short-term and long-term borrowing. (Sections 251-262). Municipalities may also finance any Local Improvement projects through debentures and recover these as a special levy on the property taxes. (Section 263).

On December 31, 2017 the Town's total debt limit was \$40.9 million (actual debt was \$14.2 million) and the debt servicing limit was \$6.9 million (actual payments were \$1.3 million). The debt limit and the debt servicing limit are calculated the following way:

$$\begin{aligned}\text{Debt Limit} &= \text{Total Revenue} \times 1.5 \\ \text{Debt Servicing Limit} &= \text{Total Revenue} \times 0.25\end{aligned}$$

Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs.

The debt limit is the total amount of debt that a municipality can incur in any given year based on the revenue of the previous year. The debt servicing limit is the total amount that a municipality can pay back on its debt in any given year.

## 2019 Debenture Funding

The Town has budgeted to draw down a \$10,000,000 debenture to fund a portion of the new Multiplex. As this debenture will not be drawn down until September or December of 2019, the first payment for this debenture will not occur until 2020.

## Debenture Schedule

Project	Principle Year End	Interest Rate	Final Payment Year	Funding Source		
				Local Improvement	Tax/Fee Supported	Offsite Levy Supported
<i>Glenwood Paving</i>	\$408,436.50	5.875%	2023	\$408,436.50		
<i>Lane Paving - Various</i>	\$7,388.72	4.046%	2020	\$7,388.72		
<i>Esso Road Paving</i>	\$117,655.94	4.254%	2025	\$117,655.94		
<i>Motco Road Paving</i>	\$474,366.01	4.569%	2025	\$474,366.01		
<i>3rd Avenue Road Build</i>	\$40,651.90	4.878%	2021	\$40,651.90		
<i>13th Avenue Road Build</i>	\$190,387.17	4.699%	2026	\$190,387.17		
<i>Honda Lane Paving</i>	\$39,090.89	4.805%	2022	\$39,090.89		
<i>Highway Watermain</i>	\$1,622,758.39	4.890%	2032	\$1,622,758.39		
<i>63rd Street Build</i>	\$305,773.54	4.551%	2029	\$305,773.54		
<i>53rd Street Build</i>	\$238,461.31	2.229%	2023	\$238,461.31		
<i>W.W. Treatment Plant</i>	\$9,146,155.82	3.058%	2036		\$6,459,015.00	\$2,687,140.58
<i>Multi-Plex</i>	\$10,000,000.00		20??		\$10,000,000.00	
	<b>\$22,591,126.19</b>			<b>\$3,444,970.37</b>	<b>\$16,459,015.00</b>	<b>\$2,687,140.58</b>

2019 Debenture payments will be funded by the following:

- Local Improvement levies through taxation (\$592,325)
- User Fees (\$489,669)
- Offsite Levy Reserve (\$203,717).



# Reserves

Municipalities across Canada are all suffering from what is known as an 'Infrastructure Deficit', which means that the required asset replacements far outweigh the available funds for such replacements. The Town's Asset Management Plan, which is due to be completed in 2019, is one step towards an understanding of what this financial shortfall is. Reductions to reserve contributions has financial impacts in the future because the assets replaced may require debt financing and higher taxes if reserve balances are not sufficient to fund replacements. Grants may be available for asset replacement which reduces the requirement of using reserves or debentures to fund projects.

The Towns current reserves are split into two areas: Capital and Operating.

- Capital Reserves are savings for future expenditures related to infrastructure maintenance and lifecycle repairs, rehabilitation, planning, the design and construction of new assets, and the purchase of new and/or replacement machinery, equipment, and vehicles.
- Operating Reserves are contingency reserves in case of major unbudgeted expenses that may arise e.g. a catastrophic snow event. They can also fund specific operational requirements for one-off projects.

The 2019 Projected Reserve balances as shown below. (At this time, the exact 2018 figures are not known, so these may change once the 2018 year end procedures are completed.)

## Projected Year-End Reserve Balances

	2018	2019
<b><u>Capital Reserves</u></b>		
<i>Administration</i>	\$60,297.85	\$297.85
<i>Protective Services</i>	\$455,000.00	\$37,000.00
<i>Johnson Est. General Area</i>	\$61,685.84	\$61,685.84
<i>Infrastructure Projects</i>	\$1,148,861.85	\$1,192,261.85
<i>Revenue Sharing</i>	\$1,095,100.70	\$454,194.70
<i>WWTP Future Replacement</i>	\$170,000.00	\$560,000.00
<i>Cemetery</i>	\$72,800.99	\$77,800.99
<i>Future Land Develop.</i>	\$564,000.96	\$564,000.96
<i>Public Reserve Trust</i>	\$233,672.33	\$234,672.33
<i>Recreation &amp; Culture</i>	\$147,437.16	\$147,437.16
<i>Multi-Use Facility</i>	\$10,328,755.21	\$428,755.21
<i>Future Civic/Cultural Facility</i>	\$0.00	\$2,000,000.00
<i>Development Levies</i>	\$152,660.32	\$152,660.32
<i>Parks Equipment Pool</i>	\$300,000.00	\$103,000.00
<i>PW Equipment Pool</i>	\$300,000.00	\$171,600.00
<b>TOTAL</b>	<b>\$15,090,273.21</b>	<b>\$6,185,367.21</b>
<b><u>Operating Reserves</u></b>		
<i>Administration</i>	\$100,000.00	\$100,000.00
<i>Protective Services</i>	\$100,000.00	\$100,000.00
<i>Public Safety Initiative</i>	\$74,633.00	\$107,633.00
<i>Building Maintenance</i>	\$300,000.00	\$300,000.00
<i>Energy</i>	\$322,754.84	\$692,629.84
<i>Snow Removal</i>	\$300,000.00	\$300,000.00
<i>Operations</i>	\$330,000.00	\$330,000.00
<i>F.C.S.S.</i>	\$25,000.00	\$25,000.00
<i>Parent Link</i>	\$14,453.21	\$14,453.21
<i>Recreation &amp; Culture</i>	\$200,000.00	\$200,000.00
<i>Youth Interagency</i>	\$36,943.57	\$36,943.57
<i>Youth Council Bursaries</i>	\$0.00	\$6,000.00
<i>Multi-Plex Operations</i>	\$0.00	\$192,955.00
<i>Eddies Big Run</i>	\$62,492.03	\$64,492.03
<i>Property Beautification</i>	\$1,331.80	\$1,331.80
<i>Tax Stabilization Fund</i>	\$643,213.36	\$396,795.36
<b>TOTAL</b>	<b>\$2,510,821.81</b>	<b>\$2,868,233.81</b>
	<b>\$17,601,095.02</b>	<b>\$9,053,601.02</b>



# Balanced Budget Summary

## EXPENSES

Salaries / Wages / Benefits	9,241,447.00
Fireman's Fees	90,000.00
Professional Development	103,225.00
Staff Develop/Wellness Program	78,450.00
Travel & Expenses	177,100.00
Postage	41,850.00
Telephone/Communications	114,090.00
Advertising	107,950.00
Promotional	58,500.00
Memberships & Regis.	92,303.00
Professional Services	463,112.00
Contracted Services	3,203,700.00
Insurance	280,151.00
Government Purchases	2,692,035.00
Parts, Goods & Supplies	1,227,950.00
Gas/Electricity	1,132,760.00
Leases	352,025.00
Grant to Organizations	1,306,568.00
Other Operational Expenses	139,960.00
Other Expense	525,493.00
Gross Recoveries	751,331.00
<b>TOTAL EXPENSES</b>	<b><u>22,180,000.00</u></b>

## REVENUES

Sales of Goods & Serv.	-4,833,954.00
Fines, Licenses & Permits	-1,647,000.00
Rentals & Leases	-723,100.00
Concessions & Franchises	-903,205.00
Federal/ Provincial Grants	-934,266.00
County Grants	-6,264,132.00
Other Revenues	-444,038.00
Local Improvements	-641,781.00
Gross Recoveries	-751,331.00
<b>TOTAL REVENUE</b>	<b><u>-17,142,807.00</u></b>

**TAXES & REQUISITIONS**

Evergreen Foundation - Operating	190,255.00
Evergreen Foundation - Capital	359,631.00
School Requisitions	3,834,166.00
Designated Industrial Properties Requisition	2,255.00
Total Requisitions	4,386,307.00
Total Tax Revenue	-15,554,392.00

NET TAXES	<u>-11,168,085.00</u>
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<u>TOTAL OPERATIONAL SURPLUS</u>	<u>-6,130,892.00</u>
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**SURPLUS ALLOCATION**

Debenture Principal Repayment	823,719.00
To Capital Reserves	6,045,361.00
To Operating Reserves	670,830.00
From Offsite Levy Reserves	-203,876.00
From Capital Reserves	-891,724.00
From Operating Reserves	-313,418.00

<u>BALANCED BUDGET</u>	<u>0.00</u>
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# Budgeted Statement of Operations

	2017 Actual	2018 Budget	2019 Budget
<b>REVENUES</b>			
Net taxes for municipal purposes (Sched A)	11,130,564	11,396,902	11,816,107
Operating Transfers (Sched B)	7,352,981	7,518,475	7,198,398
Sales and user charges	4,273,943	5,012,187	4,898,994
Returns on investments	243,460	101,000	101,000
Penalties and costs on taxes	157,618	120,000	145,000
Licenses & Permits	65,994	79,500	89,000
Fines	1,568,788	1,488,500	1,558,000
Franchise Fees	890,268	897,956	903,205
Rentals & Leases	703,539	780,520	723,100
Development Levies	73,904	0	0
Other revenues	380,955	92,221	98,038
Customer Contributions	100,000	100,000	100,000
Gain on Sale of Tangible Capital Assets	0	0	0
Equity Income from WYRWMA	434,466	0	0
<b>Total Revenue</b>	<b>27,376,480</b>	<b>27,587,261</b>	<b>27,630,842</b>
<b>EXPENDITURES</b>			
Legislative	267,608	316,000	329,690
Administration	2,150,947	2,426,255	2,548,874
Protective services	4,802,068	4,800,793	4,932,093
Roads, Streets & Equipment	5,602,466	5,974,302	5,696,158
Utilities	4,600,039	4,772,303	4,929,804
Public Health & Welfare	777,559	810,437	785,705
Planning & Development	511,039	589,904	727,365
Recreation and parks	4,534,079	5,685,826	4,693,032
Culture	685,289	690,098	725,191
<b>Total Expenditure</b>	<b>23,931,094</b>	<b>26,065,918</b>	<b>25,367,912</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FROM OPERATIONS</b>	<b>3,445,386</b>	<b>1,521,343</b>	<b>2,262,930</b>
<b>OTHER INCOME - Capital Transfers (Sched B) Contributed Capital</b>	<b>5,429,542</b>	<b>4,631,835</b>	<b>24,071,457</b>
Assets	0	0	0
<b>NET EXCESS OF REVENUE OVER EXPENSES</b>	<b>8,874,928</b>	<b>6,153,178</b>	<b>26,334,387</b>
Accumulated Surplus - Beginning of Year	106,337,114	115,212,042	121,365,220
<b>ACCUMULATED SURPLUS-END OF YEAR</b>	<b>115,212,042</b>	<b>121,365,220</b>	<b>147,699,607</b>

## SCHEDULE A

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Budget</u>
<b>TAX LEVY ESTIMATES</b>			
<b>LEVIES</b>			
Real Property Taxes	14,353,654	14,433,885	14,833,213
Linear Taxes	426,481	423,188	435,824
Federal Grants in Lieu	37,097	37,971	39,105
Provincial Grants in Lieu	151,709	156,597	162,704
Local Improvements	649,725	648,022	648,022
<b>Total Levies</b>	<b>15,618,666</b>	<b>15,699,663</b>	<b>16,118,868</b>
<b>REQUISITION DISBURSEMENT</b>			
School Foundation	3,391,702	3,401,139	3,401,139
Living Waters Separate School	436,668	433,027	433,027
School Underlevy (overlevy)	0	(23,915)	(23,915)
Designated Industrial Property	0	2,255	2,255
Evergreens Foundation	161,153	190,255	190,255
Evergreens Capital	498,579	359,631	359,631
Evergreens Underlevy(overlevy)		(59,631)	(59,631)
<b>Total Requisitions</b>	<b>4,488,102</b>	<b>4,302,761</b>	<b>4,302,761</b>
<b>NET MUNICIPAL TAXES</b>	<b>11,130,564</b>	<b>11,396,902</b>	<b>11,816,107</b>

## SCHEDULE B

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Budget</u>
<b>GOVERNMENT TRANSFERS</b>			
<b>OPERATING</b>			
Federal Government	17,192	19,800	19,800
Provincial Government	1,088,274	867,085	914,466
Local Government	6,247,515	6,631,590	6,264,132
<b>Total Operating Transfers</b>	<b>7,352,981</b>	<b>7,518,475</b>	<b>7,198,398</b>
<b>CAPITAL</b>			
Federal Government	0	0	0
Provincial Government	5,429,542	4,631,835	4,023,857
Local Government	0	0	20,047,600
<b>Total Capital Transfers</b>	<b>5,429,542</b>	<b>4,631,835</b>	<b>24,071,457</b>
<b>TOTAL GOVERNMENT TRANSFERS</b>	<b>12,782,523</b>	<b>12,150,310</b>	<b>31,269,855</b>