



EMPLOYMENT OPPORTUNITY

MECHANIC PERMANENT, FULL-TIME

Competition #EDSOU-202426

The Town of Edson is seeking a skilled and dedicated **Mechanic** to become part of our dynamic team. Reporting directly to the Fleet Supervisor, this position plays a key role in maintaining and repairing the Town's diverse fleet of vehicles and equipment.

In this vital role, you will perform preventative maintenance, conduct repairs, and handle welding and cutting tasks as needed. You'll also provide expert advice on major repairs, replacements, and new purchases while keeping detailed records of all maintenance activities. Safety is a top priority, and you'll actively participate in workplace inspections, follow safe work practices, and report any hazards or incidents.

Surrounded by stunning natural beauty and a thriving community, Edson boasts a vibrant and stable economy. Whether exploring our extensive trail systems, uncovering local history at the Museum, or enjoying the many recreation and cultural programs, Edson provides a lifestyle that reconnects you with what truly matters.

If you're ready to make an impact while enjoying the unique lifestyle Edson has to offer, we'd love to hear from you! Apply today to join our team and help keep our community moving.

We are seeking candidates with dual tickets as a Journeyman Heavy Duty Mechanic and Journeyman Automotive Mechanic. Preference will be given to those who meet these qualifications.

To learn more, please read the detailed job description c/w position requirements below.

If you are interested in joining our dedicated Team, please submit your cover letter c/w resume quoting Competition #EDSOU-202426 by 4:00 pm on January 5, 2025, to:

Human Resources

Email: humanresources@edson.ca

Visit our website at: www.edson.ca/town/employment

We thank all applicants for their interest, however, only those selected for interviews will be contacted.



POSITION: Mechanic

Department Head: GM, Infrastructure & Operations
Immediate Supervisor: Fleet Supervisor

Position Duties:

- Provide regular preventative maintenance on all vehicles and equipment.
- Provide repair work on all vehicles and equipment.
- Conduct basic welding and cutting duties.
- Shall provide assistance with respect to advice on major repairs, replacements, new purchases, etc.
- Maintain a thorough and complete record of all preventative maintenance and repair work conducted on all vehicles and equipment.
- Assist in the receipt of goods delivered to the Public Works Yard and garage.
- Attend position related seminars/courses as directed by the Supervisor.
- Actively participate in Formal Workplace Inspections in area of responsibility
- Review pertinent Hazard Identification, Assessment and Control worksheets on an annual basis as required by the Municipal Health and Safety Program
- Follow all Safe Work Practices and Procedures
- Immediately report any unsafe conditions, potential work hazards or incidents to Supervisor
- Perform other related duties as directed by the Supervisor.

Position Requirement:

- Grade Twelve Diploma or equivalent.
- Hold a valid Alberta Class 3 Driver’s License with air brakes
- Hold a current valid Alberta Certificate as a Journeyman Automotive Mechanic.
- Provide all necessary tools to conduct the work of a mechanic.
- Perform work under limited supervision.

Note: *Equivalencies and related experience shall be determined by Management.*

	Probation	Level I	Level II
Mechanic (2025)	\$45.52	\$46.17	\$47.23